



## PUBLIC WORKS COMMITTEE MINUTES

4:00 PM November 4, 2020  
Microsoft Teams Virtual Meeting  
City Hall 2<sup>nd</sup> Floor Large Conference Room

### 1. ROLL CALL

Members Present: Mayor Scott Korthuis; Councilors Gary Bode, Ron De Valois

Members Absent: Jerry Kuiken, with notice

Staff Present: City Administrator Mike Martin; Public Works Director Steve Banham, Programs Manager Mark Sandal, Sr. Admin. Assistant Miriam Kentner

Public Present: Gary Vis

### 2. ACTION ITEMS

#### A. **Approve Minutes from October 7, 2020**

Bode motioned to approve the minutes and De Valois seconded the motion.

**Action**

***The minutes from October 7, 2020 were approved.***

#### B. **2021 Budget Addendum: Utility Rates and Fees**

The City of Lynden 2021 Budget Addendum was presented to the committee. Rate increases for sewer and water include 2% for new connections' General Facility Capital Improvement (FCI) charges and 10% for Stormwater rates and Stormwater Management General Facility Capital Improvement charges.

**Action**

***The Public Works Committee concurred to recommend forwarding the 2021 Budget Addendum: Utility Rates and Fees for inclusion in the 2021 Budget Addendum.***

#### C. **302 Front Street ADA Parking**

The Committee revisited the discussion of an ADA parking stall request from 302 Front Street [Meraki Salon & Shop] that was discussed at the Public Works Committee on July 8, 2020. At that meeting the Committee supported the installation of an additional stall but asked that staff further investigate any impacts. With this further review it was determined that the additional ADA stall would eliminate two downtown parking stalls.

The Committee discussed the current traffic, parking, and ADA user demand in that area of Front Street and the benefit/need of the ADA stall over two lost stalls

**Action**

***The Public Works Committee concurred to support the installation of an additional ADA parking stall near 302 Front Street.***

**D. PROJECT- Cured in Place Pipe (CIPP) Projects:**

Banham stated staff recently advertised for two Cured in Place Projects: the Sewer Main Line between 10<sup>th</sup> Street and BC Ave between Liberty and Glenning and the Industrial Condensate Line from Riverview Road to Hannegan Road. Bids are due on November 10<sup>th</sup>.

**Action**

***The Public Works Committee concurred and directed that staff notify them of the bids received and to forward the favorable bids for BC Avenue CIPP and Industrial Condensate Pipeline CIPP directly to City Council for approval.***

**E. Industrial Condensate Pipeline Hannegan Manholes**

The Committee discussed the Small Works Roster project to install five sanitary sewer manholes along Hannegan Road beginning at Riverview Road and extending south. Banham stated the bids are due on November 10<sup>th</sup>.

**Action**

***The Public Works Committee concurred and directed that staff notify them of the bids received and to forward the favorable bid for the Industrial Condensate Pipeline Manholes directly to City Council for approval.***

**F. Biosolids Beneficial Use Services – Boulder Park Contract Renewal**

The Committee discussed the agreement between the City of Lynden, King County, and Boulder Park originally entered into in 2004 for the purpose of shipping and beneficially using biosolids at Boulder Park in Douglas County. The biosolids are then applied to agricultural fields. The current contract expires on December 31, 2020 The City uses this as the primary alternative to the production of compost by the Wastewater Treatment Plant.

**Action**

***The Public Works Committee concurred that the new contract between the City, King County and Boulder Park be forwarded to City Council for approval.***

**3. INFORMATION ITEMS**

**A. Lynden Rec Center (formerly YMCA)**

The Lynden Recreation Center Building (formerly YMCA) was inspected on October 29<sup>th</sup> by Pillar to Post. Staff will bring the inspection report to the December Public Works Committee meeting.

Weekly Janitorial service began on October 23 and will continue every Friday through 2020.

**B. 2020 – 2021 Draft Snow Route Map**

Banham presented the Snow Route Map and noted that 17<sup>th</sup> Street has been added due to the street extension project.

The Public Works crew is installing snow fences this week.

**C. PROJECT: Airport PAPI Lights**

Banham stated that installation of the PAPI lights was completed on October 30<sup>th</sup>.

**D. PROJECT: 17<sup>th</sup> Street Extension**

Banham provided a detailed breakdown of the estimated latecomer reimbursement for sidewalk, sewer, and water extensions made with this project. The breakdown shows how much would be due from the abutting undeveloped properties at time of development under a Developer Reimbursement (Latecomers) Agreement. This preliminary determination will be sent to the property owner advising them of our intent to form the agreement.

Stremler Gravel has completed the curb and gutters, and paving is expected to start the week of November 9<sup>th</sup>, weather permitting.

**E. PROJECT: Berthusen Park Restroom**

Banham stated that Tiger Construction is working on the project and the prefab restroom structure was delivered on October 29<sup>th</sup>.

**F. PROJECT: Judson Street Low Impact Development**

Banham stated he has a meeting with property owners on Thursday, November 5 to review the design of the Judson Street Low Impact Development (LID) project.

**G. PROJECT: Pepin Creek Main Street Bridge**

Banham explained that contractors for other bridge projects in the area are seeing a nine-month lag between order and delivery for bridge girders- this delay could extend the project significantly. Reichhardt and Ebe Engineering are looking at creative construction options to minimize impact to the project timeline.

**H. PROJECT: Fire Station Renovation**

Banham stated that the advertisement for bids is in the paper today. Builders Exchange of Washington is managing distribution of plans and specifications. The bid opening is scheduled for December 3, 2020.

The meeting was adjourned at 4:43 p.m.